
**MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chair, Kevin Talbert called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, March 20, 2007 at the Redwood Campus, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Talbert, Sharon Davidson, Jim Dole, Pat Huycke, David Trump, Charly Warren and Dean Wendle. Advisory Committee members John Harelson and Dawn Welch were also in attendance .
3. **Introduction of Guests** –Student representative, Tanya Dungey and son, Jacob Dungey; faculty representative, Juliet Luaders and management, faculty and staff including Peter Angstadt, Bill Biggs, Galyn Carlile, Tommy Drake, Paul Fisher, Rand Hill, Dave McKeen, Nancy Maxwell, Larry Mullaly, Linda Renfro, Kim Sherrell, Judy Smith, Denise Swafford, Nancy Vaughn, Lynda Warren, Shirlee Willis-Haslip and Denise Nelson were in attendance. Patti Richter, Grants Pass Daily Courier, and Zone 1 Board candidate, Andy Goldner, also attended.
4. **Presentations/General Discussion**

A. Presentation – 2007 Rogue Valley Council of Governments Regional Award

Peter Angstadt presented Tanya Dungey with the 2007 Rogue Valley Council of Government Regional Award for Outstanding Civic Contribution by a Rogue Community College student. Peter provided an overview of Ms. Dungey’s volunteer activities and achievements. She was congratulated by all for receiving this honor. Ms. Dungey indicated it is an honor to serve RCC at this capacity and commented the students and faculty of RCC have expanded her life. She has been grateful for the opportunity to work with welcoming administrators such as President Angstadt and Nancy Maxwell, Executive Dean.

B. Presentation – 2005/06 Regional Professional/Technical Program Advisory Committee Report

Nancy Maxwell reviewed the Regional Professional/Technical Program Advisory Committee Report for 2005/06 (see report on file). She indicated RCC employees can view an electronic version of the complete report on the RCC website at : <https://intranet.roguecc.edu> under the Administration heading/Regional Professional/Technical Advisory Committee Report for 2005/06. A hard copy of the report can be obtained via request to Denise Nelson at: dnelson@roguecc.edu.

This committee is an appointed group of employers and employees from the related program area who contribute their expertise to the development of RCC programs and students. Members are chosen to represent a cross-section of the related business/industry of the region. Issues such as employment trends, specific skills required, and work experience opportunities for students are discussed. The report contains minutes from meetings of RCC local advisory committees for the 2005/06 academic year.

**MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

5. Committee Advisory Reports

A. Students, Faculty, Classified

Student Report – Tanya Dungey reported RWC students plan to host the *Rogue Showcase* event which is similar to RVC’s *Star of Stars* event. All proceeds (an anticipated amount of \$2,500 - \$3,000), will be donated to Siskiyou Community Healthcare in Josephine County. Students also recently organized a successful blood drive. Tanya indicated student representatives have been working with Kori Bieber, Associate Dean, to restructure student government and student life. The restructure, to be submitted by April 2 and including a new constitution and bylaws, is modeled after the structure in place at Portland Community College. Ms. Dungey indicated students have made comments about recent cutbacks due to lack of funding.

Faculty Report – Paul Fisher provided a report for faculty members. He developed a survey to obtain a sense of the issues bothering faculty. The results of the survey were distributed (on file). This survey continues to be discussed by faculty members; therefore, there is no proposed action being made at this time. Kevin Talbert indicated the Executive Committee discussed the survey and suggests members of faculty meet with the Executive Committee for further discussion.

There was no classified report.

B. Advisory Committee, Josephine and Jackson Counties

Josephine County – John Harelson and Peter Angstadt reported the committee met and primarily discussed RCC’s Kerby building. The USDA has given a construction grant to Josephine County for the Illinois Valley area. Those involved would like to enhance the Illinois Valley community by utilizing the grant to expand the Kerby facility.

Jackson County – Peter Angstadt reported this committee met and discussed issues regarding closure of the Jackson County library. Lynda Kettler and others involved have worked out a good plan to keep RCC’s operation and library service available to students. Another issue discussed was the potential expansion of apprenticeship programs at the Table Rock campus. Thanks to a lead from John Anhorn, Peter is looking into a possible opportunity regarding this.

C. Facilities Committee

RCC/SOU Joint Facility Advisory Council – Pat Huycke reported this council met and made a determination to name the facility *The Higher Education Center – An RCC-SOU Partnership*. A grand opening of the building is being planned. A committee has been developed to select art work for the building.

MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING

- D. Finance and Audit Committee** – Pat Huycke reported this committee met just prior to the Board meeting. Budget planning for fiscal year 2007/08 is underway and the committee discussed the budget process. Lynda Warren and/or staff will provide a summary of this process at the first public hearing on April 17. The committee also discussed self support programs and referred to the related report on page 7 of the financial statement (on file). This report has been revised to provide a better financial view of these programs. The committee discussed refining the expense allocations section of this report. There have been no changes to the projected ending fund balance thus it remains at \$801,235. This is substantially lower than previous years. Unemployment taxes have increased and staff will be looking into this.
- E. Board Executive Committee** – Kevin Talbert reported the Executive Committee met and reviewed the proposed March Board agenda. He also reported the Board recently held a retreat and received a presentation from David Longanecker, WICHE, regarding demographic trends in community colleges. This presentation displayed information on how community college trends across the country, northwest and Oregon have changed. Challenges brought on by the funding formula and the affect this will have on RCC over the next 4-5 years were discussed. Board members also reviewed the college's mission, vision and keys. Board members recognize that strategic planning and development of mission statements happen multilaterally with faculty, staff, students and the community and there were no decisions made to make changes at this time, although Board members discussed the potential need to engage in a process regarding this in the future. Peter added future thoughts regarding any such changes must also align with the accreditation process as well. Jim Dole believes it was good to discuss the changes occurring in our region and to community colleges and thanked Sharon Davidson and Kevin Talbert for making the suggestion to hold a retreat to discuss these issues.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported OCCA and OCCWD have requested \$529 million for community colleges. He urged everyone to contact legislators regarding support of this amount. Regarding financial aid, Mr. Wendle reported the rainy day fund fell apart and to salvage the fund, the legislature severed the raise in the corporate minimum from the deal, which endangers the funding for the shared responsibility model. There is legislative support for the shared responsibility model and if the raise in the corporate minimum does not go through, legislators may try to take funds from other education budgets. A hearing has been scheduled for HB 2578 (Part-time/Full-time faculty). Data gathered from colleges show a large fiscal impact if this bill were to pass. This would cost RCC approximately \$3 million per year. Dean suggested sending post cards or emails regarding this to Peter Buckley as he is sponsoring this bill. Post cards can be obtained at the President's office. Peter Angstadt will be attending the hearing scheduled for March 28. SB426 – Insurance Pool was passed out of the full Ways and Means Committee and is expected to pass the Senate. It is important to contact legislators about concerns and the need for an amendment to this bill. Sharon Davidson will forward hearing dates. Kevin Talbert thanked Dean Wendle and Sharon Davidson for their active role and involvement with legislative issues.

**MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

G. Foundation – No report at this time.

H. President’s Review Committee – The committee is in the information gathering stage and anticipates completing the President’s review by the May Board meeting.

6. Consent Agenda

Peter Angstadt provided clarification regarding agenda item 6.B.e. The agenda erroneously identified Carol Commolli as Full-time Faculty; however, the resolution indicated Ms. Commolli’s position correctly as Full-time Management.

Kevin Talbert provided gratitude to those retiring/resigning acknowledging their dedication to RCC over many years and the many notable contributions they have made to the college, our students and community.

Pat Huycke moved, seconded by Sharon Davidson, that the RCC Board approves the consent agenda as follows:

- A. February 20, 2007 Board Meeting Minutes
- B. Human Resources
 - a. Full-time Faculty Resignation (Counseling) – Melanie Johnson
 - b. Full-time Faculty/Department Head Early Retirement (Diesel Technology) – Dennis Chapin
 - c. Full-time Faculty Early Retirement (Humanities) – Lutz Kramer
 - d. Full-time Faculty Early Retirement (Small Business Development Center) – Roger Harding
 - e. Full-time Faculty Resignation (TRiO) – Carol Comolli
 - f. Full-time Management Retirement (ABE) – Nancy Vaughn
- C. Grants – None
- D. Financial
 - a. Monthly Financial Data Report – February 2007

The motion was carried 7 to 0.

7. Other Action/Information Items

A. Review Board Policy Handbook Article II Section A.010
First Reading

B. Approve Tax and Revenue Anticipation Obligations
Jim Dole moved, seconded by Charly Warren, the Board adopt Resolution Number B73-06/07, Tax and Revenue Anticipation Obligations

The motion was carried 7-0.

**MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

C. Review Proposed 2007/08 Tuition (First Reading)

It was noted, as dictated by law, the Board must approve the annual budget no later than June 30. As part of this process, tuition costs are, in part, based on projected funding from the state. Actual funding from the state; however, will not be known until a date after the approval of this resolution. In preparation for the second reading of this resolution, it was determined to add the following statement, "Should the College's financial situation dramatically change, the Board may re-evaluate tuition costs."

D. Review Proposed 2007/08 Fees (First Reading)

Peter Angstadt reviewed suggested changes to the Fee Schedule as compared to 2006/07.

E. Review Naming of Esther Bristol Education Center

First Reading

F. Approve 2007/08 Full-time Faculty Renewal List

Lynda Warren indicated a correction be made to the 2007/08 Full-time Faculty Renewal List to reflect the 07-08 status of Jeremy Taylor as *Regular*.

Sharon Davidson moved, seconded by Dean Wendle, the Board adopt Resolution No. HR78-06/07 approving the 2007/08 Full-time Faculty Renewal List incorporating the aforementioned change.

The motion was carried 7-0.

8. President's Report

A. Campus Leaders' and Recognition Report - See March 2007 report (on file).

B. Administration/Organization/Information Items

a) President's Monthly Report (on file).

- Peter will be speaking with SOU President Cullinan to discuss partnership opportunities for RCC and SOU and the possibility of shared services.
- Peter will also be speaking with Steve Boyarsky, ESD, to look at partnership possibilities.
- The joint Ways and Means co-chair budget will be announced soon.

MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING

b) FTE Report

- Overall, the college is down 3 FTE. As some of the ongoing registrations become included in these statistics, Peter is hopeful FTE will remain the same. The decline in academic FTE is a concern and is being reviewed.

c) OCCWD Application for Three New Programs (see handout on file).

- 9. Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660(2)(b) Discipline of Public Officers and Employees and ORS 192.660 (2)(d) – Labor Negotiations at 5:08 p.m. with all Board members in attendance until 6:00 p.m. when Pat Huycke had to leave due to pre-arranged plans. The six remaining Board members returned to regular session at 6:15 p.m.

Upon return from executive session, Jim Dole moved, seconded by Sharon Davidson that the Board approves a one-time extension to personnel who are subject to the FY 2007/08 reduction in force of the following benefits:

1. Tuition Waivers for a maximum of 12 credits per term for two years from the date of layoff.
2. Continuing health insurance coverage from the date of layoff to September 30, 2007, except to the extent that the individual has access to other coverage.

The foregoing is understood to be a one-time extension of benefits in consideration of the circumstances surrounding the reduction in force and does not constitute any amendment to existing collective bargaining agreements or a promise as to the extension of benefits in any future circumstances.

The motion was carried 5 to 1.

10. Old Business

Kevin Talbert reported 3 candidates applied for Zone 1 position; Andy Goldner, Hal Reardon and Joe Zagorsky.

A. Pending Items - No changes.

- a. Demographic Study
- b. Board of Ethics Policy
- c. Board Member Evaluation

11. New Business

There was no new business.

**MINUTES OF THE MARCH 20, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

12. Board Round Table

- Dean Wendle suggested referring any requests for Board comment / response to Board Chair, Kevin Talbert.
- Denise will contact David Longanecker and request the electronic version of his presentation to the Board.

13. Adjournment – The meeting adjourned at 6:28 p.m.

Denise Nelson, Assistant to the President and Board of Education

Kevin Talbert, Ph.D., Chair of the RCC Board of Education

Dated: April 17, 2007